



# CAIT

Center for Advanced Infrastructure & Transportation  
Rutgers, The State University of New Jersey

## QUARTERLY PROGRESS REPORT

Project Title:	New Jersey State LTAP Technology Transfer Center (FHWA) 2009		
RFP NUMBER:		NJDOT RESEARCH PROJECT MANAGER: W. Lad Szalaj	
TASK ORDER NUMBER: TO 230 / Acct 4-30745		PRINCIPAL INVESTIGATOR: Dr. Ali Maher	
Project Starting Date: 01/01/2009 Original Project Ending Date: 12/31/2009		Period Covered: 2 <sup>nd</sup> Quarter 2009	

Task #	Task	% of Total	Fixed Budget	% of Task this quarter	Cost this quarter	% of Task to date	Total cost to date
1	Mobilization		\$ -	0.00%	\$ -	0.00%	\$ -
2	Safety Focus Area	30.50%	\$ 73,264	30.00%	\$ 21,979	70.00%	\$ 51,285
3	Infrastructure Management Focus Area	28.10%	\$ 67,289	30.00%	\$ 20,187	60.00%	\$ 40,373
4	Workforce Development Focus Area	23.00%	\$ 55,290	25.00%	\$ 13,823	45.00%	\$ 24,881
5	Organizational Excellence	18.40%	\$ 44,157	25.00%	\$ 11,039	50.00%	\$ 22,079
6		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
7		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
8		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
9		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
10		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
11		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
12		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
13		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
14		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
15		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
16		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
17		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
18		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
19		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
20		0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	<b>TOTAL</b>	100.00%	\$ 240,000		\$ 67,028		\$ 138,618

Blue text is entered once at the beginning of the project

Green text is updated ever quarter

Black text is automatically updated or static



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## Project Objectives:

The New Jersey Local Technical Assistance Program (LTAP) has a mission to become an information clearinghouse to foster a safe, efficient, environmentally sound transportation system by improving the skills and knowledge of the transportation industry through technology transfer activities, such as training, technical assistance and dissemination of resources.

The objectives of this project are to continue to diversify and expand the customer base, deliver quality customer service, communicate the program values to partners and clients, and enhance the technology transfer network, through the activities of the New Jersey Local Technical Assistance Program (LTAP).

## Project Abstract:

The Center for Advanced Infrastructure and Transportation (CAIT), located at Rutgers University, is submitting this proposal for the continuation of the New Jersey Local Technical Assistance Program (NJ LTAP). NJ LTAP will conduct technology transfer activities that include the dissemination of information through a monthly newsletter, conducting training programs, and administering clearinghouse activities. This ongoing effort provides public works, engineering, planning, and law enforcement employees with training and information in the areas of design, maintenance, inspection, supervision, employee development, and other transportation related subjects. NJ LTAP will also support and provide services to the transportation research community in cooperation with the New Jersey Department of Transportation.

Recently, FHWA has revised the LTAP/TTAP focus areas and performance measures to better reflect a continuous cycle of improvement. Performance measures, formerly known as tasks, will be used in 2009 to assess safety, workforce development, infrastructure management, and organizational excellence. This approach will provide an opportunity to continually reassess the customer base and value in each focus area.



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Center Name: New Jersey Local Technical Assistance Program

Reporting Period: April 1, 2009 to June 30, 2009

## Program Dashboard

Total number of training sessions:	<u>39</u>
Total number of participants:	<u>1,936</u>
Total number of participant hours:	<u>9,913</u>
Total newsletter circulation:	<u>11,454</u>
Total number of LTAP/TTAP FTEs:	<u>2.5</u>

## Training Data

### Safety

The Safety metric is divided into 2 categories: Highway Safety and Worker/Workplace Safety. Count the training your center conducted or had responsibility for conducting, such as training co-sponsored with a partner.

### Highway and Worker Safety

Session Name	Session Length [hours]	Total # of Sessions	Total # of participants					Total # of Participants	Total Participant Hours
			Local	Tribal	State	Federal	Other		
Work Zone Safety Awareness Program	6	2			26		23	49	294
Crash Data Records Technician Training	5	4	70					70	350
Traffic Control Coordinator Program	32	2			25		15	40	1,280
Traffic Control Coordinator Refresher Workshop	4	2					60	60	240
Police Work Zone Safety Train the Trainer (MUTCD)	6	2	35					35	210
Police Work Zone	6	2	32					32	192

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Safety Train the Trainer (NJ Vs. MUTCD)									
Police Work Zone Safety Train the Trainer (DOT Specs)	6	2	38					38	228
Police Work Zone Safety Train the Refresher)	6	3	41					41	246
Work Zone Safety Week Workshops	4	4	72		40		40	152	698
Work Zone Safety Leadership Conference	4	1			46	1	53	100	400
Teen Driver Education Forum	5	1	316		21		39	376	1,880
<b>TOTAL</b>	<b>84</b>	<b>25</b>	<b>463</b>		<b>158</b>	<b>2</b>	<b>231</b>	<b>993</b>	<b>6,018</b>

## Infrastructure Management

Session Name	Session Length [hours]	Total # of Sessions	Total # of participants					Total # of Participants	Total Participant Hours
			Local	Tribal	State	Federal	Other		
Pipe Operations Safety	6	1	27					27	162
Bridge Connection Details and Design	4	1	6					6	24
The Mini Bridge: Intro to Culvert Planning and Design	6	1	24					24	144
NJ Municipal Stormwater Permit Changes	3.5	1	28					28	98
Pavement Maintenance: Crack Treatment Seminar	6	1	25					25	150
Roundabout Design	12	1	3				9	12	144
Electrical Signal Design	6	1	5				8	13	78
NJTPA Plan 2035	2	1			6		45	51	102
Traffic Signal Warrants at Intersections Near Railroad-Highway Crossings	2	1			5		60	65	130
New Jersey Transit Signal Priority	2	1					48	48	96
<b>TOTAL</b>	<b>47.5</b>	<b>9</b>	<b>118</b>		<b>5</b>		<b>125</b>	<b>289</b>	<b>1,128</b>



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## Workforce Development

Session Name	Session Length [hours]	Total # of Sessions	Total # of participants					Total # of Participants	Total Participant Hours
			Local	Tribal	State	Federal	Other		
Preventing Sexual Harassment and Other Hostile Behaviors in the Workplace	4	1	28					28	112
Construction Career Day	5	2					500	500	2,500
American Recovery and Reinvestment Act of 2009	1	1			9		88	97	97
NJDOT/PennDOT Smart Transportation Guidebook	2	1			1		28	29	58
<b>TOTAL</b>	<b>12</b>	<b>5</b>	<b>28</b>		<b>10</b>		<b>616</b>	<b>654</b>	<b>2,767</b>

## Newsletter / Published Resources Data

### Circulation

Name of Newsletter	Circulation				
	Local	Tribal	State	Federal	Other
LTAP E-News	1,961	7	920	161	764

### Number of Articles per Focus Area

Newsletter Issue	Safety			Workforce Development	Infrastructure Management
	Highway	Worker	Work Zone		
Volume 11, Number 04	1	1		4	1
Volume 11, Number 05	1			2	2
Volume 11, Number 06	1	1	1	1	2



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## Materials Distribution Data

Material Types	Safety			Workforce Development	Infrastructure Management
	Highway	Worker	Work Zone		
Publications	214		1,652	500	168
CDs	376				
Videotapes					
DVDs					
Downloads					
Others [insert]					
<b>TOTAL:</b>					

## Technical Assistance Data

Estimate the total percentage of time spent by your Center staff providing technical assistance during the past quarter: **40%**

### Activities Related to Program Stakeholders

Organization	Activities					
	# of times center distributed information for this organization (mail, e-mail, fax, etc.)	# of joint training sessions	# of joint conferences	# of joint special programs	# of articles reprinted in LTAP/TTAP newsletters from this organization	# of center staff participating in national program efforts
National Stakeholders						
FHWA (HQ, Resource Center)	7				3	2
AASHTO					1	1
NACE	2				2	1
APWA	3				5	1
TRB						1
Salt Institute						1



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State/Local Stakeholders						
FHWA Division						2
State DOT/govt	2	6				3
AASHTO Chapter						
NACE Chapter						1
APWA Chapter	3			1		1
ITE	4					2
Other Stakeholders						
NJ Society of Municipal Engineers				1		2
NJ Div of Highway Traffic Safety	7		1		1	2
NJ Asphalt Pavement Assoc.	3					1
NJ WZS Partnership		10	1			2

## 1. Progress this quarter by task, with specific deliverables:

### A. Safety Focus Area

25 Workshops

2,242 Resources Distributed

### B. Infrastructure Management Focus Area

9 Workshops

168 Resources Distributed

### C. Workforce Development Focus Area

5 Workshops

500 Resources Distributed



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## D. Organizational Excellence

New Jersey Police Traffic Officers Association Meeting	April 1, 2009
American Public Works Association Education Summit	April 2-3, 2009
NLTAPA Executive Committee Meeting	April 7, 2009
Work Zone Safety Leadership Event	April 9, 2009
NLTAPA Safety Work Group Conference Call	April 13, 2009
APWA NJ Chapter Executive Board Meeting	April 15, 2009
NJ Association of County Engineers Meeting	April 17, 2009
Annual New Jersey Public Works Equipment Exposition Exhibit	April 21, 2009
Metropolitan Section, Institute of Transportation Engineers Mtg.	April 22, 2009
New Jersey Construction Career Day	April 23-24, 2009
NLTAPA Conference Committee Conference Call	April 30, 2009
Rutgers Univ. Transportation Coordinating Council Meeting	May 5, 2009
NLTAPA Safety Work Group Conference Call	May 11, 2009
APWA NJ Chapter Executive Board Meeting	May 13, 2009
Annual LTAP Region One Meeting	May 19-20, 2009
NLTAPA Conference Committee Conference Call	May 28, 2009
New Jersey Society of Municipal Engineers Meeting	June 3, 2009
NLTAPA Safety Work Group Conference Call	June 8, 2009
NLTAPA Executive Committee Meeting	June 15, 2009
APWA NJ Chapter Executive Board Meeting	June 17, 2009
NJ Society of Asphalt Technologists Meeting	June 17, 2009
New Jersey LTAP Stakeholder Meeting	June 19, 2009
Council of University Transportation Centers Summer Meeting	June 30-July 2, 2009
Course/Workshop Evaluations	Ongoing
Technical Assistance	Ongoing

## 2. Progress on Implementation and Training Activities:

All of the activities of this technology transfer project, and their implementation dates are included above.

Year 1 Budget	\$240,000
Total Project Budget	\$240,000
<b>Modified Contract Amount:</b>	\$
Total Project Expenditure to date	\$138,618
% of Total Project Budget Expended	57.76%

NJDOT Research Project Manager Concurrence: \_\_\_\_\_ Date: \_\_\_\_\_





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TASK ORDER NUMBER: TO 230 / Acct 4-30761			PRINCIPAL INVESTIGATOR: Dr. Ali Maher		
Project Starting Date: 01/01/2009 Original Project Ending Date: 12/31/2009 Modified Completion Date:			Period Covered: 2 <sup>nd</sup> Quarter 2009		

Task	% of Total	Fixed Budget	% of Task this quarter	Cost this quarter	% of Task to date	Total cost to date
Mobilization		\$ -	0.00%	\$ -	0.00%	\$ -
Safety Focus Area	25.00%	\$ 10,000	30.00%	\$ 3,000	70.00%	\$ 7,000
Infrastructure Management Focus Area	25.00%	\$ 10,000	30.00%	\$ 3,000	60.00%	\$ 6,000
Workforce Development Focus Area	25.00%	\$ 10,000	25.00%	\$ 2,500	45.00%	\$ 4,500
Organizational Excellence	25.00%	\$ 10,000	25.00%	\$ 2,500	50.00%	\$ 5,000
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
<b>TOTAL</b>	100.00%	\$ 40,000		\$ 11,000		\$ 22,500

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Roundabout Design	12	1	3				9	12	144
Electrical Signal Design	6	1	5				8	13	78
NJTPA Plan 2035	2	1			6		45	51	102
Traffic Signal Warrants at Intersections Near Railroad-Highway Crossings	2	1			5		60	65	130
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## Workforce Development

Session Name	Session Length [hours]	Total # of Sessions	Total # of participants					Total # of Participants	Total Participant Hours
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National Stakeholders						
FHWA (HQ, Resource Center)	7				3	2
AASHTO					1	1
NACE	2				2	1
APWA	3				5	1
TRB						1
Salt Institute						1



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State/Local Stakeholders						
FHWA Division						2
State DOT/govt	2	6				3
AASHTO Chapter						
NACE Chapter						1
APWA Chapter	3			1		1
ITE	4					2
Other Stakeholders						
NJ Society of Municipal Engineers				1		2
NJ Div of Highway Traffic Safety	7		1		1	2
NJ Asphalt Pavement Assoc.	3					1
NJ WZS Partnership		10	1			2

1. Progress this quarter by task, with specific deliverables:

A. Safety Focus Area

25 Workshops

2,242 Resources Distributed

B. Infrastructure Management Focus Area

9 Workshops

168 Resources Distributed

C. Workforce Development Focus Area

5 Workshops

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## D. Organizational Excellence

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New Jersey Society of Municipal Engineers Meeting	June 3, 2009
NLTAPA Safety Work Group Conference Call	June 8, 2009
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APWA NJ Chapter Executive Board Meeting	June 17, 2009
NJ Society of Asphalt Technologists Meeting	June 17, 2009
New Jersey LTAP Stakeholder Meeting	June 19, 2009
Council of University Transportation Centers Summer Meeting	June 30-July 2, 2009
Course/Workshop Evaluations	Ongoing
Technical Assistance	Ongoing

## 2. Progress on Implementation and Training Activities:

All of the activities of this technology transfer project, and their implementation dates are included above.

Year 1 Budget	\$40,000
Total Project Budget	\$40,000
<b>Modified Contract Amount:</b>	\$
Total Project Expenditure to date	\$22,500.00
% of Total Project Budget Expended	56.25%

NJDOT Research Project Manager Concurrence: \_\_\_\_\_ Date: \_\_\_\_\_